

SBA Compliance Packages

SOP.Solutions has customized packages keeping business owners in compliance to secure SBA disaster funding- PPP and/or EIDL. The potential for funding to be forgiven is dependent on solid recordkeeping and financials; and available funds.

Small Business - S-Corp, Partnerships, Schedule C filers **\$500 upfront; \$200/monthly**

- ❖ Clarify - PPP and/or EIDL
- ❖ Make-Ready of 2019/Q1 2020 Financials
 - Review ALL transactions; Identify inconsistencies
 - Reconcile bank & credit card accounts
 - Identify & record asset purchases
 - Record loan balances & interest expense, as necessary
 - Confirm IF financials align to prior year tax return; Write-up difference
 - Balance Sheet & Profit & Loss Year-End 2016, 2017, 2018, 2019; March 31, 2020
- ❖ Cash Flow 26-week
- ❖ Monthly service - \$200/monthly through December 31, 2020
 - Review all transactions; identify inconsistencies; up to 100/month
 - Identify transactions and documents for SBA compliance
 - Reconcile bank & credit card accounts (1 bank; 1 credit card)
 - Identify & record asset purchases. Record loan balances & interest expense
 - Monthly Profit & Loss and Balance Sheet

Self Employed Individuals/Independent Contractors/Schedule C filers

From initial call to maintenance and compliance

Package Price \$300

- ❖ Clarify - PPP and/or EIDL
- ❖ Make-Ready of 2019/Q1 2020 Financials
 - Receive bank and credit card statements
 - Download/Categorize transactions (up to 250 transactions/annually)
 - Create Profit & Loss and Balance Sheet

Required - Timely and Easy Access to ALL information, systems and decision makers.

Presumptions and must-haves:

QuickBooks-Online (QBO) system is current through March 31, 2020 - Bank and credit card transactions imported and posted.

'View-only access' to bank accounts is provided to review transactions back to 1/1/19.

Tax returns through 2018 have been filed

Documents Required

All bank and credit card statements.

Loan/Note Payable statements provided for December or January.

Complete Tax returns, as filed with the IRS, for all years needing financials

Clean-UP Packages

===== For a Limited Time Only =====

Already applied for SBA Program and just need financials. . . now offering

\$299 Special - Reconcile & Make-Ready 2019/Q1 2020 Financials

- ❖ Review ALL transactions; Identify inconsistencies (up to 1,500 transactions/annually)
- ❖ Reconcile bank & credit card accounts (1 bank; 1 credit card)
- ❖ Identify & record asset purchases
- ❖ Record loan balances & interest expense, as necessary
- ❖ Confirm IF financials align to prior year tax return; Write-up Difference
- ❖ Balance Sheet & Profit & Loss Year-End 2016, 2017, 2018, 2019; Quarter-Ending March 31, 2020

\$499 Special - Reconcile, Clean & Make-Ready 2019/Q1 2020 Financials

- ❖ **In addition to the \$299 Special**
 - Record missing/incorrect transactions - limited to 25 transactions/month
 - Identify inadequate/incorrect processes. Write-up best-practice SOPs.
 - Previous account reconciliations may be slightly off
 - Prior year tax returns may still need to be prepared and filed
 - Prepare tax data for prior year's not filed. \$499/year
 - ALL transactions can be entered in Excel and categorized

\$999 Special - Reconcile, Clean & Make-Ready 2019/Q1 2020 Financials

- ❖ **In addition to the \$499 Special**
 - OK if no or limited transactions have been posted (up to 100/month)
 - OK if nothing has been reconciled
 - OK if current data is in QuickBooks Desktop or other accounting software

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Additional fees are probable for

- ❖ Mismanaged systems & processes
 - Recurring duplicate/triplicate sales and/or payments
 - Recurring credit card payments & transactions posted incorrectly
- ❖ Identifying and writing up issues with financials that not aligned to prior year tax returns
- ❖ Work required onsite

Special pricing is offered as our way to support businesses and provide required financial data.

In addition to the financial package specials; we are discounting other tools and programs.

- ❖ **\$199 - Customized 26-Week Cash Management System!**
- ❖ **\$49 -Customized Admin Calendar**
- ❖ Let's discuss your company's current condition and needs.
- ❖ **Business Health Assessment - through June 30; starting at \$1,500!**
 - (cannot be applied to Business Health Package)
- ❖ **Business Health Packages - 7-Day FAST starting at \$2,500!**
- ❖ **Maintenance packages - as low as \$200/month**